



# MUCH HOOLE PARISH COUNCIL

## NOTICE OF MEETING

You are hereby summoned to attend the November Meeting of Much Hoole Parish Council to be held at 7.30pm on **Monday 10<sup>th</sup> November 2025**. The meeting will be held at **The Venue at Hoole Village Memorial Hall**, Liverpool Old Road, PR4 5QA.

## AGENDA

1.	<b>Apologies for Absence</b> To receive apologies for absence.																																			
2.	<b>Declaration of Interests and Dispensations:</b> to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting.																																			
3.	<b>Minutes of the Previous Meetings:</b> To resolve to approve the minutes of the last Council meeting held on 13 <sup>th</sup> October 2025 as being true and accurate.																																			
4.	<b>Public Time</b> To invite and listen to issues raised by members of the public.																																			
5.	<b>Correspondence from members of the public</b> To discuss correspondence received from members of the public.																																			
6.	<b>Reports from other meetings and information on Future Events</b> a) Council to review any other reports from meetings where Councillors have attended as representatives. b) Council to receive information on future events																																			
7.	<b>Village Hall</b> To receive and note a report on the progress of The Village Hall.																																			
8.	<b>Off Road Cycle Track</b> a) To receive inspection reports and resolve actions required. b) To receive an update on emergency maintenance repairs to the deeply worn bottom banking of the cycle track.																																			
9.	<b>Finance</b> a) To sign off the Bank reconciliation for the month of October 2025 circulated prior to the meeting. b) Council to note the bank transactions that left the account in the month of September as per the bank reconciliation. c) To authorise the following payments: <table><tr><th>No.</th><th>Inv Date</th><th>Payee Name</th><th>Value</th><th>Description of goods</th></tr><tr><td>1.</td><td>10/2025</td><td>Amy Evans (Clerk)</td><td>£517.81</td><td>Clerks October salary</td></tr><tr><td>2.</td><td>10/2025</td><td>Amy Evans (Clerk)</td><td>£5.00</td><td>Clerks October reimbursement for PAYG SIM for Clerks number</td></tr><tr><td>3.</td><td>10/2025</td><td>Amy Evans (Clerk)</td><td>£20.77</td><td>Clerks October reimbursement for printer ink</td></tr><tr><td>4.</td><td>10/2025</td><td>Harry Jackson (Village Lengthsman)</td><td>£287.22</td><td>October invoice</td></tr><tr><td>5.</td><td>10/2025</td><td>Royal British Legion</td><td>£20.00</td><td>Poppy wreath for Remembrance Day</td></tr><tr><td>6.</td><td>20/10/2025</td><td>Preston City Council</td><td>£225.00</td><td>Newsletter printing (up to £230) – <i>expenditure agreed July 2025. Retrospective payment approval.</i></td></tr></table>	No.	Inv Date	Payee Name	Value	Description of goods	1.	10/2025	Amy Evans (Clerk)	£517.81	Clerks October salary	2.	10/2025	Amy Evans (Clerk)	£5.00	Clerks October reimbursement for PAYG SIM for Clerks number	3.	10/2025	Amy Evans (Clerk)	£20.77	Clerks October reimbursement for printer ink	4.	10/2025	Harry Jackson (Village Lengthsman)	£287.22	October invoice	5.	10/2025	Royal British Legion	£20.00	Poppy wreath for Remembrance Day	6.	20/10/2025	Preston City Council	£225.00	Newsletter printing (up to £230) – <i>expenditure agreed July 2025. Retrospective payment approval.</i>
No.	Inv Date	Payee Name	Value	Description of goods																																
1.	10/2025	Amy Evans (Clerk)	£517.81	Clerks October salary																																
2.	10/2025	Amy Evans (Clerk)	£5.00	Clerks October reimbursement for PAYG SIM for Clerks number																																
3.	10/2025	Amy Evans (Clerk)	£20.77	Clerks October reimbursement for printer ink																																
4.	10/2025	Harry Jackson (Village Lengthsman)	£287.22	October invoice																																
5.	10/2025	Royal British Legion	£20.00	Poppy wreath for Remembrance Day																																
6.	20/10/2025	Preston City Council	£225.00	Newsletter printing (up to £230) – <i>expenditure agreed July 2025. Retrospective payment approval.</i>																																
10.	<b>Budget &amp; Precept for 2026-27</b> To review and consider budget and precept options for 2026-27 for approval at the December meeting.																																			
11.	<b>Clerk updates &amp; information</b> a) To note the VAT refund submitted by the Clerk in the amount of £1306.96 for the year 2024-25. b) To note receipt of CIL income in the amount of £6,266.30. c) To resolve to approve the retrospective cost of Budget Training for the Clerk in the amount of £35.00. d) To resolve to approve new councillor training for Cllr P. Fox in the amount of £35.00.																																			
12.	<b>Appointment of Internal Auditor for the 2025-26 Financial Year Audit</b> To resolve to approve the appointment of Amanda Partington as the Internal Auditor for the 2025–26 financial year, at a cost of £150.00.																																			

<b>13.</b>	<b>Footpaths &amp; Gardens</b> a) To receive an update on the maintenance of footpaths including work completed. b) To receive an update on the additional groundworks on FP11 and projected costs. c) To discuss drains on Smithy Lane/Town Lane and potential flooding.
<b>14.</b>	<b>Grants</b> a) To consider the grant application from the Friends of Hoole St Michaels, Hoole St Michaels CofE Primary School in the amount of £500+VAT for a theatre group pantomime performance. b) To consider the grant application from Hoole Village Memorial Hall in the amount of £160.80 to keep the defibrillator operational.
<b>15.</b>	<b>Speed Indicator Displays</b> a) Council to receive an update on the Clerks discussions with LCC. b) To confirm proposed locations for SPID posts and whether to purchase permanent brackets for each post. c) To agree arrangements for resident consultation prior to installation.
<b>16.</b>	<b>New Bus shelter for Liverpool Old Road</b> a) To consider the quote from Trueform in the amount of £9,221.22, including removal of existing shelter and installation of new. b) Council to receive an update on the Clerks discussions with LCC Bus shelters and Traffic teams and to review layout, traffic team feedback, and agree an installation date/schedule.
<b>17.</b>	<b>Much Hoole Village Calendar 2026</b> a) Council to consider and approve Cllr R Lea's proposals on the format of the calendar, photos and photo captions and to note the sponsorships received from 12 local businesses. b) Council to resolve to approve the net cost of design and printing of 500 in the amount of £201.70. c) Council to consider and approve Cllr R Lea's proposals regarding distribution of the calendars.
<b>18.</b>	<b>Much Hoole business directory of services &amp; suppliers</b> To receive an update from Cllr R. Lea on local business information collated to produce the circulated draft directory and to consider and agree the next steps.
<b>19.</b>	<b>Fallen Soldiers Plaques</b> To receive an update from the Chair.
<b>20.</b>	<b>A59 crossing</b> Council to receive an update from Cllr T. Hewitt and the Chair, Cllr K. Hayes on the letter to LCC and to discuss the next steps.
<b>21.</b>	<b>Nomination for King's Award for Voluntary service</b> Council to approve the wording of the nomination form and the two supporting letters circulated and to authorise Chair Cllr K Hayes to submit the nomination.
<b>22.</b>	<b>Christmas Trees</b> To resolve to approve the cost of two large Christmas trees for the Village Hall and the Trafalgar Garden in the amount of £350.00, as verbally quoted.
<b>23.</b>	<b>Planning</b> 07/2025/00702/FUL. Field Off Carr Lane (located To South-west of Birch House) Carr Lane Much Hoole Preston Lancashire PR4 4TH. Application for change of use to equestrian field for up to 2 horses with stables, hard standing area, tack room, storage room, menage/paddock, parking area and associated works.  07/2025/00824/NOT. Liverpool Road Much Hoole Lancashire PR4 4RF. New 12m Light Wooden Carrier Type Pole
<b>24.</b>	<b>Items for next agenda</b> Approval of Budget and Precept for 2026/27 Lancashire Best Kept Village Competition
<b>25.</b>	<b>Date of Next Meeting</b> The Parish Council to agree the date of the December Meeting as 7.30pm on Monday 1 <sup>st</sup> December 2025 to be held at The Lodge at St Michaels and All Angels Church, Liverpool Old Road, PR4 5JQ